



Application form

☐ **Film permit**

☐ **Photo permit**

Applicant, authorized representative or contact person Surname, first name		
Firm, organization		Address (street, house number, post code, town)
Telephone work	Telephone private / mobile	E-mail
Please state client where appropriate and billing address if different from above:		
Place (palace, castle, residence, gardens, lake)		
<input type="checkbox"/> Indoor project State the rooms or objects to be filmed/ photographed:		<input type="checkbox"/> Outdoor project Give details of the exact location:
Date/period, hour of day on, from - to		
Purpose (Title of project and medium)		
Planned broadcasting or publication date		
Brief description of the planned film / photography project (enclose script, concept)		
Size of film or photography team and technology to be used (number of persons, vehicles to be driven onto the property, technical equipment)		
Is the use of camera drones or similar planned? (As a rule, however, the use of drones is not permitted) <input type="checkbox"/> No <input type="checkbox"/> Yes Please specify (reason for use, starting and landing point, planned flight altitude, existing approvals under public law):		
Is the film / photo material to be passed on or sold to third parties? (e.g. to a German or a foreign TV broadcaster, streaming service included in a picture or film archive) <input type="checkbox"/> No <input type="checkbox"/> Yes Please specify:		

Is special use of the film material intended? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please specify:	
<input type="checkbox"/> Production of DVD / Blue-ray disc Planned circulation:	<input type="checkbox"/> Use as advertising for products, services Please give details such as type of advertisement, medium, duration:
<input type="checkbox"/> Other special uses (please give a description):	
Is special use of the photo material intended? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please specify:	
<input type="checkbox"/> Use as advertising for products, services Please give details of the media that the photos will be used for (POS, poster advertising, internet, catalog or similar):	
for a period of: <input type="checkbox"/> 1 year <input type="checkbox"/> 3 years <input type="checkbox"/> 5 years <input type="checkbox"/> other: to be distributed as follows: <input type="checkbox"/> Germany <input type="checkbox"/> Europe <input type="checkbox"/> worldwide <input type="checkbox"/> other:	
<input type="checkbox"/> Other use (please describe):	
Place, date	Signature, firm's stamp

Mandatory requirements and further information:

- Applications for filming or taking photos on the properties of the Bavarian Palace Administration (Bayerische Schlösserverwaltung – BSV) must be submitted to the Bavarian Palace Administration in writing at least 10 working days in advance. Exceptions to this rule are filming and taking photographs for the daily news reporting.
- Dates for filming and photography projects are only available from Monday until Friday, and for indoor projects usually only outside museum opening hours.
- Film and photo permits are generally subject to a fee. The fee is calculated based on the nature of the project, the time and effort involved in filming and photo shooting and the intended use. Applicants will also be liable for additional costs (e.g. personnel or operating expenses) incurred in the course of the project.
- Filming permits usually include the following scope of rights: broadcasting as often as desired through the TV channel and its subsidiary enterprises or partner channels in German-speaking countries for a period of 3 years (and in case of foreign broadcasters, in the language of the country), publication on the homepage and in social media channels of the broadcasting group.
- Express permission is required at all times for driving and parking vehicles on the properties of the Bavarian Palace Administration.
- **The permission granted is valid only for the requested purpose of use. Any further use / incorporation of the film and photo material requires the prior permission of the Bavarian Palace Administration.**
- In order to protect the museum rooms, special requirements must be observed during filming and shooting. These set out in the General Terms and Conditions for Photo, Film and Television Shooting and are part of the contract.
- Data protection notice: We treat your personal data confidentially and in accordance with statutory data protection regulations as well as the data protection declaration of the Bavarian Palace Administration, which you can access on the Internet at <https://www.schloesser.bayern.de/deutsch/service/impress/impress.htm#datenschutz> . Your information, including the contact details you provide, will be stored by us in order to process your inquiry and provide our services until you request us to delete it, revoke your consent to store it, or the purpose for storing the data no longer applies. Mandatory legal provisions - in particular retention periods - remain unaffected.

Public relations / ZL9 Department
Schloss Nymphenburg, Eingang 16, D-80638 Munich
Tel: +49 89 17908-0, Fax -190
film@bsv.bayern.de resp. foto@bsv.bayern.de
www.schloesser.bayern.de