

# Information on the collection of personal data in accordance with Art. 13 of the General Data Protection Regulation (GDPR)

We would like to inform you below about the processing of personal data in the online reservation system for properties of the Bavarian Palace Administration.

## 1. Name and contact details of the party responsible (“controller”)

The party responsible for data collection is the  
Bavarian Administration of Palaces, Gardens and Lakes  
Nymphenburg Palace  
Eingang/Entrance 16, 80638 Munich, Germany  
Telephone: 089 17908-0  
Fax: 089 17908-154  
E-mail: [poststelle@bsv.bayern.de](mailto:poststelle@bsv.bayern.de)

## 2. Contact details of the Data Protection Officer

Official Data Protection Officer of the Bavarian Administration of Palaces, Gardens and Lakes  
(Behördlicher Datenschutzbeauftragte der Bayerischen Verwaltung der staatlichen Schlösser, Gärten und Seen)  
-personally-  
Nymphenburg Palace  
Eingang/Entrance 16, 80638 Munich, Germany  
Telephone: 089 17908-0  
E-mail: [Datenschutzbeauftragter@bsv.bayern.de](mailto:Datenschutzbeauftragter@bsv.bayern.de)

## 3. Purposes and legal basis of data processing

### 3a) Purposes of processing:

The processing of your data serves the purpose of reserving one or more admission tickets for properties of the Bavarian Palace Administration.

### 3b) Legal basis:

Your data is processed on the basis of Art. 6 (1) b), c) and d) GDPR.

## 4. Categories of personal data that are processed

The Bavarian Palace Administration processes the following personal data:

- First name and surname
- Contact information (e-mail address, telephone number or address)
- Property visited
- Date with admission period or start of tour
- Record ID

## 5. Recipients or categories of recipients of the personal data

The data collected from you will be provided to the external administrative office of the Bavarian Palace Administration responsible for operating the respective sightseeing destination you have selected.

To the extent that your data is processed electronically, the technical operation of our data processing systems is carried out by the IT Service Centre at the Landesamt für Digitalisierung, Breitband und

Vermessung (Agency for Digitisation, High-Speed Internet and Surveying).

## 6. Duration of storage of personal data

Your data will be stored for the duration of one month and then destroyed.

## 7. Rights of data subjects

You have the following rights in accordance with the GDPR:

If your personal data are processed, you have the right to obtain information on the data stored on you (Art. 15 GDPR).

If inaccurate personal data is processed, you have a right to rectification (Art. 16 GDPR).

Provided the legal requirements are met, you may request the erasure or restriction of processing (Art. 17 und 18 GDPR).

You have the right to object, on grounds relating to your particular situation, at any time to the processing of personal data concerning you by the Bavarian Palace Administration (Art. 21 GDPR). Provided the legal requirements are met, the Bavarian Palace Administration will no longer process your personal data.

In addition, you may have a right to data portability (Art. 20 GDPR).

Should you make use of your above-mentioned rights, we will check whether the legal requirements for this are met.

Furthermore, you have the right to lodge a complaint with the Bavarian Data Protection Commissioner, whose contact details are as follows:

Postal address: P.O. Box 22 12 19, 80502 Munich, Germany

Address: Wagnmüllerstrasse 18, 80538 Munich, Germany

Telephone: 089 212672-0

Fax: 089 212672-50

E-mail: [poststelle@datenschutz-bayern.de](mailto:poststelle@datenschutz-bayern.de)

Internet: <https://www.datenschutz-bayern.de/>